

INTERLOCHEN

Arts Camp

Application for Seasonal Employment

FOR OFFICE USE ONLY

POSITION _____

PAY RATE _____

CONTRACT DATES _____

Return this **original** completed application to (Faxed copies not accepted): **Human Resources, Interlochen Center for the Arts**
PO Box 199, Interlochen MI 49643-0199
Telephone (231) 276-7342 E-mail: employment@interlochen.org

Name (First) _____ (middle initial) _____ (Last) _____

Current address _____

City/State/Zip _____

Phone number _____ Cell Phone Number _____

E-mail address _____

Until what date can you be reached at the above address and phone number? _____

Permanent/Home address (if different) _____

City/State/Zip _____

Phone number _____

Dates of availability: From ____/____/____ To ____/____/____

List the positions for which you are applying:

First preference: _____

Second preference: _____

Third preference: _____

Fourth preference: _____

Describe your participation in informal or extra-curricular activities that are relevant to the positions for which you are applying (attach resume or a separate sheet if needed)

EDUCATIONAL BACKGROUND

High School Name _____ City/State _____

Graduated? Yes, date: _____ No, graduating when? _____

GED

Colleges, Universities or Technical Schools attended

Name _____ City/State _____

Dates attended _____ Field of Study _____

Name _____ City/State _____

Dates attended _____ Field of Study _____

Name _____ City/State _____

Dates attended _____ Field of Study _____

OVER

Educational/Occupational certifications (ie: lifeguard, water safety instructor, CPR, first aid, etc.)

Type _____ Exp. Date _____
Type _____ Exp. Date _____
Type _____ Exp. Date _____

EMPLOYMENT HISTORY

Please list, beginning with current or most recent employer:

Employer _____ From _____ To _____
Address _____ Phone _____
City/State/Zip _____
Duties _____

Immediate supervisor _____
Reason for leaving _____

Employer _____ From _____ To _____
Address _____ Phone _____
City/State/Zip _____
Duties _____

Immediate supervisor _____
Reason for leaving _____

OTHER INFORMATION

How did you learn about employment opportunities at Interlochen Center for the Arts? (Please check all that apply)

Web Search: Search Engine _____ Interlochen Website Campchannel.com Campjobs.com
 Campnurse.com Camppage.com Campstaff.com Employment Web Posting _____

University/College/School (name) _____ Career Services Department Faculty Poster

Music Educators Conference (name/location) _____

Employment/Job Fair (name/location) _____

Friend or Relative (name/relationship) _____

Interlochen Employee (name) _____

I am an Interlochen alumna/alumnus: (check appropriate information)

former IAA Student: years _____ to _____ **former IAC camper:** years _____ to _____ **former employee :** years _____ to _____

Have you ever been employed by Interlochen Center for the Arts? Yes No

If yes, when? _____ Position (s) held _____

Are you at least 18 years of age? Yes No

Are you eligible for employment in the USA? Yes No

Have you ever been convicted of a felony? Yes No

If so, please explain _____

I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I also agree that any falsified information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at later date. Also, in consideration of my employment, I agree to abide by the policies, procedures, rules and practices of Interlochen Center for the Arts. I allow release of information from prior employers and references. If employed, I agree to allow Interlochen to use my photo and background information for press releases/promotional publications and videos and my personal address and phone number for internal employment listings.

SIGNATURE OF APPLICANT _____ **DATE** _____

EEO Employer
Interlochen is committed to equal opportunity in the recruiting, hiring and promoting of personnel in all positions, complies with federal and state laws, and prohibits discrimination on the basis of race, color, religion, sex, national or ethnic origin, age, height, weight, marital status, sexual orientation, veterans status, disability or genetic information unrelated to the person's ability to perform the job, or any other characteristic protected by law applicable to Interlochen.